

Union of Liberian Organisations in the United Kingdom (ULOUK)



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FINANCIAL REPORT: (JULY 24 - 27, 2025)

OCTOBER 3, 2025

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Executive Summary

This financial report provides a transparent account of income and expenditure from the recent community events and activities (July 24 – July 27, 2025)

- **Total Income:** £13,767
- **Total Expenditure:** £14,857
- **Balance:** – £1,090 (Deficit)

While ULOUK recorded a small deficit, this is being actively addressed. ULOUK intends to:

1. **Engage with regular donors** to raise additional funds to cover the shortfall.
2. **Explore other community fundraising opportunities** to restore a positive balance.
3. Continue to apply transparent financial management, ensuring all funds are used effectively to benefit the community.

We remain committed to accountability, openness, and the sustainable growth of ULOUK's programmes. This report reflects both the strong community support we receive and our ongoing responsibility to manage resources wisely

Management Team

Income Generated

Source	Amount (£)
Donors and Sponsors	£3,811.00
Dues Payment	£375.00
Liberian Embassy	£500.00
Manchester Mandingo Community and Manchester Men Organisation	£600.00
<i>For Housing (Grant)</i>	<i>£500.00</i>
Aunty Musu	£200.00
Caroline Marbia	£50.00
Mohamed Sonnie	£50.00
Littlehulton	£100.00
Represent Your County	£886.00
Dr Emmanuel Lah (Saturday Hall Deposit)	£150.00
Ms. Anita Tweh (AGM Chair)	£56.00
Mr Anthony Kollie	£400.00
Vendors Incomes	£ 655.00
Food Vendor (Sis Martha Manchester)	£200.00
Drinks Vendor (Roland and Team)	£200.00
T-Shirt (Douglas)	£165.00
Park Vendor	£90.00
Tickets Sales	
Tracy (Member of Program Committee) -	£1,315.00
2 x £150 Couple VIP (4 Guests)	£300.00
1 x £85 Single VIP (1 Guest)	£85.00
6 x Regular for £40	£240.00
23 x Regular for £30	£690.00
Musa (Member of Program Committee) -	510.00
17 x £30 Regular	£510.00
Other categories	£0.00
Nadine (At the Saturday Hall Door)	£1,300
31 x Regular for £40	£1,240.00
2 x Regular for £30	£60.00
Other Categories	£0.00
Direct Account Payment - Regular	£3,710.00 (3,708.00)
8 x Regular for £40	£320.00
113 x Regular for 30	£3,390.00
Direct Account Payment - Vip Purchase	2,410.00
16 x Single VIP for £85 (16 Guests)	£1,360.00
7 x Couple VIP for £150 (14 Guests)	£1,050.00
Total Income Generated	£ 13, 767.00

Expenditures

Friday Meet and Greet Hall Program		
Item	Amount (£)	Notes
Halls	£300.00	
Buffet (Food, water and Drinks)	£0.00	The Friday Buffet (Food, water and drinks were provided by the Manchester Community Women- Manchester Mandingo community women, Koukaipai women and Bolton)
Friday Extras	£299.94	Paid by ULOUK: This amount was used to supplement the food during the program. The attendance exceeded the expected number, and ULOUK had to order additional meals, water, and drinks to ensure that all participants were served
Security	£100.00	
Certificates	£56.00	
Decoration (Incl Table Cloths)	£425.70	
Graphics Designer	£166.00	
Cleaners Cost	£60.00	
Musical Equipment Hire	£200.00	
Total	£1,607.64	
Saturday – Park and Indoor Ball		
Hall	£5, 150.00	Venue hire, decoration, stage, sound, Four waiters, Two securities, cleaning
Park Hire	£240/8hrs	
Security	£440.00	Security was paid for at the park, during the games, and to support the indoor program
VIP food	£660.00 (44x £15) (£180 Outstanding)	The VIP ticket package included a £15 food voucher per ticket, and ULOUK was responsible for reimbursing the vendor. <ul style="list-style-type: none"> 35 VIP tickets were sold. 9 dignitaries were admitted as guests. Total vouchers: 44
VIP Drinks	£800 (32 x £25) (£420 Outstanding)	<ul style="list-style-type: none"> 35 VIP tickets sold. 3 guests opted out of the drinks voucher for religious reasons. 9 dignitaries were admitted as guests (no drinks vouchers issued). Total drinks vouchers: 32
Musical Equipment Hire	£200.00	
Total	£7,546.00	

Sunday Farewell Cookout		
Park Hire	£210.00/7 hrs	
Barbeque	£655.90	Funding from men in the Greater Manchester community – Income table, # 2 donor
Equipment Hire	£200.00	
Total	£1,065.90	
Artists/Entertainment		
Mc Travels	£303.46	The MC covered his own VISA processing and travel tickets. ULOUK only provided the stated amount as a contribution to supplement his ticket fare.
Mc Compensation	£560.00	
Dj Travels	£913.00	ULOUK provided financial assistance to supplement the purchase of the DJ's round-trip ticket
Dj Compensation	£540.00	
Artist Travel	£1,927.00 (£340 outstanding)	ULOUK underwrote the full travel itinerary for the artist to and from Ghana, assisted with the VISA application process, and covered travel to and from the UK.
Artist Compensation	£300.00	
Total	£4,543.46	
Sporting Committee		
Jerseys, Trophies, Sporting items	£420.29 (£150 Outstanding)	The Sporting Committee, under the leadership of its chairman, successfully mobilised contributions from participating teams, coaches, and players, raising £270.00 toward its budgeted requirement of £420.29. ULOUK had committed to supplementing this effort with an additional £150.00. This amount was advanced by the Sporting Committee Chair on behalf of ULOUK and remains an outstanding liability.
ULOUK Liability	£150.00	

Summary Of Income, Expenditure and Profit/Deficit	
Total Income	£ 13,767.00
Total Expenditure	£ 14,857.00
Balance (Deficit)	£ 1,090

Summary

Summary of Income, Expenditure, and Attendance

- Total Income: £13,767.00
- Total Expenditure: £14,857.00
- *Balance (Deficit): £1,090.00*

Ticket Breakdown (Paid):

- VIP Couple Tickets: 9 (18 attendees)
- VIP Single Tickets (£85): 17 attendees
- Regular Tickets (£40): 45 attendees
- Regular Tickets (£30): 155 attendees

Subtotal (Paid Attendees): 235 persons

Unpaid / Complimentary Attendance:

- Free VIP Guests (Sponsors/Dignitaries, incl. Liberia Embassy staff): 9
- Food Vendors (waiters/waitresses): 5
- Drink Vendors: 4
- Security: 4
- Venue Waitresses: 4

Subtotal (Unpaid Attendees): 26 persons

Overall Attendance:

- Paid: 235
- Unpaid/Complimentary: 26
- *Grand Total: 261 persons*

Explanation of Deficit

The deficit of £1,090 arose primarily from the following obligations:

1. Food Vendors – Each VIP ticket included a £15 meal voucher. With 35 paid VIPs and 9 complimentary dignitaries, a total of 44 vouchers were issued, amounting to £660. Of this, £480 has been paid, leaving *£180 outstanding*.
2. Drinks Vendors – Each paid VIP ticket carried a £25 drinks voucher. This was limited to the 35 paid VIPs (the 9 dignitaries did not receive vouchers), with 3 guests opting out of the drinks voucher for religious reasons; a total, 32 vouchers were redeemed (£800). £380 has been paid, leaving *£420 outstanding*.

3. Sports – ULOUK committed £150 towards the Sporting Committee’s purchase of jerseys, medals, and trophies. This amount remains outstanding.
4. Artist (DenG) Ticket Purchase – Prepayment made towards this purchase by Ms Collins—outstanding £340

NB: Other expenses, such as temporary lodging, domestic travel, among others, for the artist, were privately covered by some ULOUK officials — including Ms Marie Collins, Ms Anita Tweh (AGM Chair), and other community members — all of whom declined reimbursement. These contributions have not been captured in the report.

Budget Proposed

Category	Details	Estimate (£)
Friday – Indoor Program	Hall rental	£300
	Sound, Decoration, Transportation, Cleaning	600
	Buffet (food, soft drinks, water)	500
Saturday	Park rental (8 hrs × £30/hr)	£240
	Evening Ball (Venue hire, decoration, stage, sound, Four waiters, Two securities, cleaning).	£5,150
	Saturday VIP food and Drinks (£200 drinks voucher and £200 food voucher for Saturday ball for 10 tables)	£4000
Sunday – Farewell Day	Park rental (7 hrs x £30/hr)	£210
	Barbecue and farewell	£600
	Sound system rental	200
<i>Others</i>	<i>Entertainment (Artists, DJs, MCs)</i>	<i>£5,000</i>
	Security at the park	£100
	Transportation (logistics/staff)	£100
	Tickets printing	£100
	Promotional Materials (Backdrops & Banners)	£200
	Field Liability Insurance	£150
	Red Carpet	£50
	Miscellaneous/Contingency/(Flyers)	£500
Total Estimated Budget		£18, 000

Projected Income

Income Source	Amount (£)
Sponsorships & Patron Support	£3,000
VIP Patron Tables (10 × £1,000)	£10,000
General Admission Tickets	£8,750
Vendor Contributions	£550
Other Community Support (<i>Dues</i>)	£250
Total Projected Income	£22,550

1. Sponsorships & Patron Contributions – £3,000

Anticipated Sponsors:

- The Liberian Embassy – UK
- Liberian Permanent Maritime Authority
- Community Grants
- Personal contributions from community members/organisations

2. VIP Patron Table Sales – £10,000

10 VIP Patron Tables at £1,000/table of 10 guests.

Package includes:

- Admission for 10 guests/table to:
- Friday indoor formal programme with buffet and soft drinks
- Saturday sports at the park and Evening Ball
- £200 drinks voucher and £200 food voucher for Saturday ball
- Sunday farewell barbecue access

3. General Admission Ticket Sales – £8,750

General Tickets, estimated at (£ 50/ Adult x150 adults) and (£25/Youth x 50 youth)

The general ticket was intended to provide entry to the entire weekend celebration for other members of ULOUK, including:

- Friday's indoor programme
- Saturday's sports and evening ball (*excludes food & drinks*)
- Sunday's barbecue

Summary Table – General Tickets

Ticket Type	Price	Quantity	Total (£)
Adults (16+)	£50	150	£7,500
Children (<16 w/ ID)	£25	50	£1,250
Total			£8,750

4. Vendor Contributions – £550

Vendor fees will be collected from authorised operators across Saturday and Sunday events:

- Souvenir Vendor (ULOUK-branded items): £150
- Drinks Vendor: £200
- Food Vendor (Saturday evening): £200

5. Other Sources of Income – £250

- Dues

Expenditure and Income Summary

Item	Amount (£)
Projected Incomes	£22,550
Estimated Expenditure	£18000
Surplus/Profit	£4, 550

Note: When this budget was presented to the community leadership and discussed, some major changes were proposed and adopted by the Program committee and ULOUK.

Highlight of changes:

1. *VIP Tickets be sold as individual tickets or couple tickets and not as a table*
2. *VIP for a single be £85 and VIP for a couple (2 persons £150)*
3. *Ordinary ticket be reduced from £50 to £30*
4. *Children under 16 should not attend the ball*